

VOLUNTEER OPPORTUNITY



EVENT STAFF: GROWING MUSIC FESTIVAL, SALEM, MA

Do you want to help bring free music to the public and support music education programs? We'd love to hear from you. We're the Salem Jazz and Soul Festival, a group of fun, music-loving people on the North Shore. The Salem Jazz and Soul Festival is a 501(c)(3) non-profit organization that produces free concerts for the public and raises money to support music education programs. We're looking for dozens of volunteers to help us make this year's music festival a reality!

This year's schedule includes events on: 4/2, 4/9, 5/14, 6/11, 7/9, 8/13, 8/20 and 8/21. Our biggest needs are for volunteers who can help with events during our main event, the Salem Jazz and Soul Festival, Sat., Aug. 20 – Sun., Aug. 21.

Events taking place on 5/14-8/13 are in 5-hour shifts (3 – 8 pm including set-up/breakdown). Events on 8/20-8/21 are available in either 4- or 8-hour shifts (with breaks, of course!).

Event Staff Job Descriptions:

Job Description	What's needed
Set-up/Breakdown — building sets, assembling tents, moving furniture and equipment	<ul style="list-style-type: none"> • Ability to get around, typically walking or running • Ability to lift up to 50 lbs • Skill in construction helpful • Available to hustle early morning and/or late evening 8/20-21 for setup and breakdown
Vendor Coordination — work with our artist vendors to set up their booths and manage any questions or issues they have during the festival	<ul style="list-style-type: none"> • Flexible, positive attitude • Ability to multitask • Organizational skills
Stagehands — Ever wanted to be a roadie? Now's your chance.	<ul style="list-style-type: none"> • Ability to get around, typically walking or running • Ability to lift up to 50 lbs • Knowledge of electronics and/or sound equipment will be helpful, but is not required
Juke Joint Team — set up, decorate, help manage the hippest Juke Joint in town and make our VIPs feel welcome	<ul style="list-style-type: none"> • Creativity • Ability to multitask • Outgoing personality, like to host • Ability to manage VIPs • Flexible, positive attitude
Hospitality — staff our VIP check in area, and/or help with the Juke Joint if needed	<ul style="list-style-type: none"> • Creativity • Ability to multitask • Outgoing personality, like to host • Ability to manage VIPs • Flexible, positive attitude
Merchandising — sell festival and band merchandise	<ul style="list-style-type: none"> • Flexible, positive attitude • Ability to multitask • Organizational skills • Prefer previous volunteer experience selling

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	merchandise for the festival, but will train
Music Education Promoter/Coordinator — work the crowd and promote our mini-education series that takes place each day	<ul style="list-style-type: none"> • Work the crowd and promote the mini music education workshops we have throughout the day • Support the artist running the workshop (make sure they have what they need, be the “runner” to find the event manager or other staff if needed)
Kid’s Tent Staff – staff our kid’s play tent where children can explore musical instruments and do arts & crafts (under the supervision of their parents)	<ul style="list-style-type: none"> • Enjoy working with kids • Outgoing, able to speak to a room full of people • Flexible, positive attitude • Ability to multitask • Organizational skills
Food and Beverage — staff our beer garden, check patrons for 21+ IDs and distribute drink tickets/wristbands	<ul style="list-style-type: none"> • Up-to-date TIPS Certification • Flexible, positive attitude • Ability to multitask • Organizational skills

To apply: Please contact Pam Kentley at pam@saalemjazzsoul.com. More information: <http://www.salemjazzsoul.org>